

# RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

June 22, 2022

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Held

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## Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, June 22, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

## Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the June 8, 2022 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

## Public Comment

Ms. Lori Kannally, Delaware General Health District, shared current programs and activities:

- The Community Health Improvement Plan (CHIP) is again being developed with assessment questionnaires. The quality of life surveys are also available again, and are open for county residents to complete through the end of July.
- Delaware County has been declared the Healthiest County in Ohio for the eighth year in a row. It was also deemed the tenth healthiest community in America.
- Flyers were distributed on Summer Pool Health and Hazardous Materials Collections.
- The department has been busy answering questions from parents about the COVID-19 vaccine for kids, and is only offering Moderna to children.
- Mosquito spraying will not occur in communities unless a positive West Nile Virus is found in mosquito traps around the county. A trap was placed behind the township building.

## Approval of Financial Report

Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$8,317,804.10
- Special Revenue Funds	<u>\$3,161,299.76</u>
- Total All Funds	\$11,479,103.86

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders and warrants # 74-82, 116253-116272, all totaling \$209,846.68. Vote: Haney-yes, Garrett-yes, Johnson-yes. Bank reconciliations for May were also reviewed.

## Road Department

Mr. Doug Riedel, Delaware County Engineer's Office liaison, discussed current road and ditch projects:

- Mr. Johnson moved and Mr. Garrett seconded to submit a Request for Engineering to the County for the investigation of a four-way stop at Cook and Concord Roads. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- A resident contacted Trustees about Rockford digging in their back yard. Someone will check out, but is probably for a catch basin easement.
- Estimate and concepts were presented for ditch and drainage improvements at Maynard Road. Pipe materials will be around \$225,000, not including stone, dirt, equipment, labor, and possible road overlay, totaling probably at least \$400,000-\$500,000. Main issue is even after repair, the drainage will bottleneck from 30"-36" pipe into 18" toward ~~Bundy Station~~ <sup>Wiley</sup>. A possible alternative will be to open all ditches, install perforated tile, and reset the grade.

Mr. Nathan Wilgus, Road Supervisor, added the following project discussions:

- One of the sidewalk ramps near the Scioto Chase 4-way stop has heaved up. It was not one that was re-done. Mr. Johnson moved and Mr. Garrett seconded to have Cyrus Construction prepare an estimate for repair, and to allow Mr. Wilgus to approve up to

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

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\$25,000 for multiple repairs of additional ADA curb ramp replacements. Vote: Haney-yes, Garrett-yes, Johnson-yes.

- Twenty-four catch basins have been replaced, and the roads are ready for Shelly to pave. The center island at Highlands has also been removed, base installed, and ready for paving.
- A new culvert was completed today on Calhoun Road.
- The department is waiting on parts for both our broken down tractor and the loaner tractor. Quotes were discussed from both Bane Welker and Ag-Pro for a new tractor. Mr. Johnson moved and Mr. Garrett seconded to approve purchase of a new John Deere 6120E tractor from Ag-Pro/Deere & Co for a state bid price of \$73,851.60, trade-in of current tractor (after repaired) of \$38,000, for a net cost of \$35,851.60. In addition, the purchase of mounts, brackets, and weights for the new tractor are approved from RL Parsons. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Shawnee Hills has asked the Township to mow their road ditches, which will be considered.

### Zoning Department

Mr. Ric Irvine, Zoning Inspector, reported the following zoning activity:

- Permits were issued since the last meeting for 10 houses, 2 pools, and 3 accessory buildings.
- The Logan Road property was mowed.
- The accessory building on Home Road received a zoning permit and will be moved.
- An overgrown Brodie Blvd property was mowed.
- A Concord Road property was sent a first notice for removal of a couch and mattress on the property.
- A letter about mowing will be sent to the property east of Corner Market. The Columbia Gas land department was also contacted about mowing their property on South Section Line (old Ash property).

### Fire Department

Chief Cooper reported since Mark Smothers was hired full-time at the last meeting, his swearing in ceremony will be July 13, 2022, and his first shift day will be July 12 (starting with the July 10 pay period).

### Fiscal Officer / Correspondence

- After a 2021 audit by the BMV, the township owes \$1,692.50 to neighboring governments due to incorrect BMV license tag allocations, which will be deducted from future receipts.
- Updating of park benches without arms will not take place at this time.
- An open purchase order for lobby roof repair was discussed. The roofer did not show up last fall to inspect. A different vendor will be found.

### Old Business

- The Memo of Understanding with Steiner Real Estate Services was approved and signed.
- Bands are being contacted about playing at the Fall Festival, along with pickleball demonstrations, food trucks and City BBQ, and needing extra portable restrooms.
- The Pickle Shack liquor permit was sent back to the State requesting a hold until proper zoning is obtained. Mr. Irvine still needs plans for zoning for the extra buildings and parking. The fire department signed a temporary permit for activities.
- A sign will be made requesting no "organized" play at the new township pickleball courts.
- The ODNR State improvement grant is still on hold until the scope of work is amended. Deadline without an extension is June 30, 2022.

### New Business

**RECORD OF PROCEEDINGS  
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

June 22, 2022

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- Mr. Johnson moved and Mr. Garrett seconded to expand the scope for legal counsel, Pete Griggs at Brosius, Johnson & Griggs LLC, as outside attorney for economic development, not to exceed \$25,000. Vote: Haney-yes, Garrett-yes, Johnson-yes.

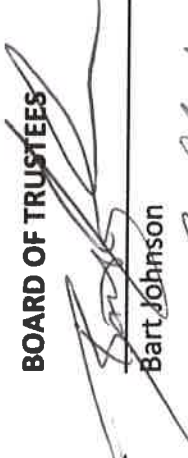
**Adjournment**

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn at 8:18 p.m. Vote: Haney-yes, Garrett-yes, Johnson-yes.

**ATTEST**



Fiscal Officer, Jill Davis



Bart Johnson

**BOARD OF TRUSTEES**



Joe Garrett

Jason Haney





# DELAWARE COUNTY COMMUNITY HEALTH ASSESSMENT & PLANNING PROCESS

**CHA: COMMUNITY HEALTH ASSESSMENT | CHIP: COMMUNITY HEALTH IMPROVEMENT PLAN**



1



2



3

**PLAN FOR A COMMUNITY  
HEALTH ASSESSMENT USING  
MANY SURVEY TOOLS**

**ASK THE COMMUNITY  
TO PARTICIPATE**

**REVIEW DATA WITH  
PARTNERS TO SET  
HEALTH PRIORITIES**



4



5



6

**INVEST IN PUBLIC  
HEALTH RESOURCES**

**FIGURE OUT WHAT IS NEEDED  
TO IMPROVE HEALTH STATUS  
(STAFF, PROGRAMMING, GRANTS, POLICIES)**

**CREATE A COMMUNITY  
HEALTH IMPROVEMENT PLAN**

**LIST GOALS AND STRATEGIES  
TO IMPROVE HEALTH IN  
DELAWARE COUNTY**

**TELL THE  
COMMUNITY STORY**

**SHARE DELAWARE COUNTY'S  
HEALTH STATUS, NEEDS & ISSUES**

**IMPROVE HEALTH FOR THE PEOPLE & COMMUNITIES OF DELAWARE COUNTY**





**Delaware Public Health District**

*Dedicated to your health*

# How's your quality of life in Delaware County?

Let us know through  
this quick 14-question  
survey! Simply scan  
the QR code below!







Delaware Public Health District

Stay healthy

# AT THE POOL



**GOGGLES & BEACH BALLS ARE NOT THE ONLY ITEMS AN AVERAGE PERSON BRINGS INTO THE WATER:**



1 CUP WORTH OF PEE



1-2 SODA CANS WORTH OF SWEAT



THE WEIGHT OF 4 PENNIES WORTH OF POOP OR 10 GRAMS

## IN JUST 45 MINUTES, YOU SWALLOW :



ADULTS



1 TABLESPOON OF WATER

KIDS



2 1/2 TABLESPOONS OF WATER



*which is more than enough to make you sick!*

## FOLLOW 4 SIMPLE STEPS FOR HEALTHIER SWIMMING

- 1 SHOWER BEFORE YOU GET IN THE POOL - THE POOL IS ONLY AS CLEAN AS YOU ARE!
- 2 DON'T SWALLOW WATER - WHICH MAY CONTAIN GERMS THAT CAN MAKE YOU SICK!
- 3 TAKE MANY BATHROOM BREAKS & CHANGE DIAPERS IN THE RESTROOM, NOT POOLSIDE!
- 4 STAY OUT IF YOU HAVE HAD DIARRHEA





# COLLECTIONS 2022

JUNE 4, 2022 | 9AM-1PM

OPEN TO ALL DELAWARE, KNOX,  
MARION & MORROW COUNTY  
SOLID WASTE DISTRICT RESIDENTS

**HAZARDOUS WASTE ONLY**  
DELAWARE COUNTY FAIRGROUNDS  
236 PENNSYLVANIA AVE. | DELAWARE, OH  
(ENTER AT MAIN GATE AND KEEP RIGHT)

ADHESIVES  
AUTOMOTIVE FLUIDS  
BATTERIES  
FIRE EXTINGUISHERS  
FLUORESCENT BULBS  
HOUSEHOLD CHEMICALS  
PAINT & PAINT RELATED MATERIALS  
PROPANE CYLINDERS  
SMOKE ALARMS  
(ONLY IF CONTAINS A RADIOACTIVE SYMBOL)

\$20 PER CAR  
LIMIT 10 CANS OF LATEX PAINT  
5 GALLON CONTAINERS & UNDER

JULY 23, 2022 | 9AM-1PM

**LATEX PAINT ONLY**  
MARION COUNTY FAIRGROUNDS  
220 E. FAIRGROUNDS ST. | MARION, OH

\$2 PER CAN | LIMIT 10 CANS | UP TO 5 GAL CONTAINERS  
NO AEROSOL PAINT  
NO OIL BASED PAINT  
NO EMPTY CONTAINERS  
NO UNKNOWN MATERIALS  
NO CHEMICALS

**PERMANENT  
COLLECTION LOCATIONS**

**HAZARDOUS WASTE**

KNOX COUNTY | MT. VERNON, OH  
2ND & 4TH WEDNESDAY | APRIL - SEPTEMBER

CALL (740) 393-4600 TO  
SCHEDULE AN APPOINTMENT  
\$1 PER POUND DISPOSAL FEE

ENVIRONMENTAL ENTERPRISES, INC.  
1249 ESSEX AVE. | COLUMBUS, OH

CALL (614) 294-1300 TO  
SCHEDULE AN APPOINTMENT  
YEAR-ROUND RECYCLING | FEES APPLY | EEENV.COM

**ELECTRONICS | TELEVISIONS**

MORROW COUNTY | MT. GILEAD, OH  
YEAR-ROUND RECYCLING | BY APPOINTMENT

CALL (419) 946-6400 TO  
SCHEDULE AN APPOINTMENT

\$20 FEE PER TELEVISION  
NO DEHUMIDIFIERS  
NO AIR CONDITIONERS  
NO LARGE APPLIANCES



For more information, visit [DKMM.ORG](http://DKMM.ORG) | call (419) 946-6400





**Delaware Public Health District**  
*Dedicated to your health*

# EXCITING NEWS!

**FREE COVID-19 VACCINE**

**+ \$100 GIFT CARD FOR FIRST DOSES**

**WHILE SUPPLIES LAST**



## HOW IT WORKS:

- COVID-19 vaccination recipients can receive a \$100 Visa® gift card after receiving their first dose of either the Pfizer, Moderna or Johnson & Johnson COVID-19 vaccine.
- DPHD will be giving COVID-19 vaccines at upcoming community event clinics and during clinics at the Delaware Public Health District. Walk-ins welcome - no appointment needed!
- Recipient must be willing to complete all supporting documentation required by the DPHD to record certain required COVID-19 vaccine recipient information and gift card tracking information to avoid fraud and misuse.
- DPHD will verify that recipients have not received a prior COVID-19 vaccine.
- Individuals age 18 and older will receive one gift card at the time they receive their first dose of COVID-19 vaccine from the Delaware Public Health District.

**FOR A LIST OF COMMUNITY CLINICS**  
 Visit [DelawareHealth.org](http://DelawareHealth.org) or scan QR code with smartphone



### DPHD Delaware Clinics | 3 W. Winter Street

**Tuesdays**  
 8:30-11:30AM & 1-4PM  
 Walk-in & Appointment

**Wednesdays**  
 1-4pm  
 By Appointment Only  
 Last Wednesday of Month  
 4-6:30pm

**By Appointment Only**

**By Appointment Only**

### DPHD Sunbury Clinic | 137 State Route 3

**Wednesdays**  
 9AM-12:30PM & 1:30-3PM  
 By Appointment Only

**Thursdays**  
 8:30-11:30AM & 1-4PM  
 Walk-in & Appointment

**Fridays**  
 8:30-11:30AM  
 By Appointment Only

FOR QUESTIONS OR TO MAKE AN APPOINTMENT CALL (740) 368-1700 AND SELECT OPTION 5

DELAWAREHEALTH.ORG





CONCORD TOWNSHIP, DELAWARE COUNTY  
**Cash Summary by Fund**  
 Year 2022

Fund #	Fund Name	Fund Balance 1/1/2022	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Fund & Revenue Adjustments	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$7,748,703.79	\$135.00	\$946,013.93	\$0.00	\$0.00	\$8,694,852.72	\$377,048.62	\$0.00	\$0.00	\$8,317,804.10	\$0.00	\$8,317,804.10
2011	Motor Vehicle License Tax	\$25,139.22	\$0.00	\$10,220.63	\$0.00	\$0.00	\$35,359.85	\$10,163.41	\$0.00	\$0.00	\$25,196.44	\$0.00	\$25,196.44
2021	Gasoline Tax	\$118,646.56	\$0.00	\$97,094.28	\$0.00	\$0.00	\$215,740.84	\$133,049.61	\$0.00	\$0.00	\$82,691.23	\$0.00	\$82,691.23
2031	Road and Bridge	\$834,562.92	\$0.00	\$263,949.80	\$0.00	\$0.00	\$1,098,512.72	\$66,744.95	\$0.00	\$0.00	\$1,031,767.77	\$0.00	\$1,031,767.77
2041	Cemetery	\$20,993.70	\$0.00	\$6,207.80	\$0.00	\$0.00	\$27,201.50	\$5,010.61	\$0.00	\$0.00	\$22,190.89	\$0.00	\$22,190.89
2111	Fire District	\$1,041,488.72	\$4,100.00	\$1,806,961.66	\$0.00	\$0.00	\$2,852,550.38	\$1,501,631.01	\$0.00	\$0.00	\$1,350,919.37	\$0.00	\$1,350,919.37
2231	Permissive Motor Vehicle License Tax	\$46,815.12	\$0.00	\$20,471.74	\$0.00	\$0.00	\$67,286.86	\$3,407.83	\$0.00	\$0.00	\$63,879.03	\$0.00	\$63,879.03
2273	American Rescue Plan Act (ARP)	\$582,230.42	\$0.00	\$2,424.61	\$0.00	\$0.00	\$584,655.03	\$0.00	\$0.00	\$0.00	\$584,655.03	\$0.00	\$584,655.03
Report Total:		\$10,418,580.45	\$4,235.00	\$3,153,344.45	\$0.00	\$0.00	\$13,576,159.90	\$2,097,056.04	\$0.00	\$0.00	\$11,479,103.86	\$0.00	\$11,479,103.86

Last reconciled to bank: 05/31/2022 – Total other adjusting factors: \$4,519.08

**Payment Listing**  
6/9/2022 to 6/21/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
74-2022	06/10/2022	06/13/2022	CH	CBIZ BENEFITS	\$812.24	0	
	Purpose:	HEALTH REIMB ACCT (HRA) PLAN					
75-2022	06/13/2022	06/13/2022	CH	PNC BANK	\$356.26	0	
	Purpose:	MONTHLY BANK FEE, MONTHLY BANK FEE					
76-2022	06/14/2022	06/15/2022	CH	PNC BANK	\$52.43	0	
	Purpose:	BANK DEPOSIT BOX ANNUAL FEE					
77-2022	06/17/2022	06/17/2022	CH	HR BUTLER, LLC	\$164.80	0	
	Purpose:	PAYROLL PROCESSING FEES					
78-2022	06/17/2022	06/17/2022	CH	HR BUTLER, LLC	\$3,429.16	0	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
79-2022	06/17/2022	06/17/2022	CH	HR BUTLER, LLC	\$57,711.72	0	
	Purpose:	PAYROLL SALARIES					
80-2022	06/17/2022	06/17/2022	CH	HR BUTLER, LLC	\$16,184.58	0	
	Purpose:	PAYROLL TAXES					
81-2022	06/21/2022	06/21/2022	CH	DELTA DENTAL	\$2,600.32	0	
	Purpose:	DENTAL INSURANCE 2022					
82-2022	06/21/2022	06/21/2022	CH	ANTHEM BCBS OH GROUP	\$31,724.39	0	
	Purpose:	TWP MEDICAL INSURANCE					
116253	06/21/2022	06/21/2022	AW	CYRUS CONSTRUCTION	\$30,250.00	0	
	Purpose:	ROAD DEPT CATCH BASIN REPAIRS					
116254	06/21/2022	06/21/2022	AW	WALMART COMMUNITY	\$138.33	0	
	Purpose:	ROAD,PARK,BLDG CLEAN SUPPLIES					
116255	06/21/2022	06/21/2022	AW	ANGIE ELLERBROCK	\$17.32	0	
	Purpose:	ZONING POSTAGE REIMB					
116256	06/21/2022	06/21/2022	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$2,115.44	0	
	Purpose:	FIRE DEPT SCBA TESTING/REPAIRS					
116257	06/21/2022	06/21/2022	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	0	
	Purpose:	FIRE DEPT EMS MEDICAL DIRECTOR					
116258	06/21/2022	06/21/2022	AW	FRONTIER	\$314.18	0	
	Purpose:	FIRE DEPT UTILITIES - PHONE					
116259	06/21/2022	06/21/2022	AW	CHARTER COMMUNICATIONS	\$142.66	0	
	Purpose:	FIRE DEPT UTILITIES-INTERN/TV					
116260	06/21/2022	06/21/2022	AW	BEEM'S BP DIST INC	\$4,589.49	0	
	Purpose:	ROAD/FIRE FUEL SUPPLY					
116261	06/21/2022	06/21/2022	AW	SBH MEDICAL LTD	\$114.50	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
116262	06/21/2022	06/21/2022	AW	MIATI EMBROIDERY	\$333.99	0	
	Purpose:	FIRE DEPT PANT K,R,H, FIRE DEPT SHIRTS/PANTS P,B					
116263	06/21/2022	06/21/2022	AW	CRAIG ARMSTRONG	\$241.47	0	
	Purpose:	FIRE RESCUE TECH TRAINING FOOD/MIL					
116264	06/21/2022	06/21/2022	AW	ROBERT BARNES	\$57.17	0	
	Purpose:	FIRE DEPT RESCUE TECH TRAIN FOOD/MIL					
116265	06/21/2022	06/21/2022	AW	VERIZON WIRELESS	\$366.56	0	
	Purpose:	FIRE DEPT UTILITIES- CELLS/DATA					
116266	06/21/2022	06/21/2022	AW	AMY SKEELES	\$250.00	0	
	Purpose:	TWP BLDG DEPOSIT REFUND					
116267	06/21/2022	06/21/2022	AW	SHELLY MATERIALS, INC	\$345.12	0	
	Purpose:	ROAD DEPT HIGHLAND 304s, ROAD DEPT HIGHLAND DUMPS					
116268	06/21/2022	06/21/2022	AW	BANE-WELKER EQUIPMENT	\$1,710.46	0	
	Purpose:	ROAD DEPT STIHL CONCRETE SAW W/B					
116269	06/21/2022	06/21/2022	AW	CBIZ BENEFITS	\$140.66	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
116270	06/21/2022	06/21/2022	AW	EQUITABLE	\$444.12	0	
	Purpose:	VISION/LIFE INSURANCE 2022					
116271	06/21/2022	06/21/2022	AW	Ohio Police & Fire Pension Fund	\$47,249.75	0	
	Purpose:	FIRE DEPT PENSIONS MAY22					
116272	06/21/2022	06/21/2022	AW	Ohio Public Employees Retirement System	\$7,342.06	0	
	Purpose:	TWP PENSION CONTRIB MAY22					

Total Payments: \$209,846.68  
 Total Conversion Vouchers: \$0.00  
 Total Less Conversion Vouchers: \$209,846.68



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116259	06/21/2022	06/21/2022	AW	CHARTER COMMUNICATIONS	\$142.66	0	
	Purpose:	FIRE DEPT UTILITIES-INTERN/TV					
116260	06/21/2022	06/21/2022	AW	BEEM'S BP DIST INC	\$4,589.49	0	
	Purpose:	ROAD/FIRE FUEL SUPPLY					
116261	06/21/2022	06/21/2022	AW	SBH MEDICAL LTD	\$114.50	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
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	Purpose:	TWP BLDG DEPOSIT REFUND					
116267	06/21/2022	06/21/2022	AW	SHELLY MATERIALS, INC	\$345.12	0	
	Purpose:	ROAD DEPT HIGHLAND 304s, ROAD DEPT HIGHLAND DUMPS					
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	Purpose:	ROAD DEPT STIHL CONCRETE SAW W/B					
116269	06/21/2022	06/21/2022	AW	CBIZ BENEFITS	\$140.66	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
116270	06/21/2022	06/21/2022	AW	EQUITABLE	\$444.12	0	
	Purpose:	VISION/LIFE INSURANCE 2022					
116271	06/21/2022	06/21/2022	AW	Ohio Police & Fire Pension Fund	\$47,249.75	0	
	Purpose:	FIRE DEPT PENSIONS MAY22					
116272	06/21/2022	06/21/2022	AW	Ohio Public Employees Retirement System	\$7,342.06	0	
	Purpose:	TWP PENSION CONTRIB MAY22					

Total Payments:	\$209,846.68
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$209,846.68